**FY24 NM Clean and Beautiful**

**Scope of Work for Budget Amendment Requests**

*Complete the following to propose a new* *project due to a change in another project’s feasibility.*

**Project Summary -** Detail all project efforts.

**Statement of Need -** Detail how you determined the need for these project efforts.

**Anticipated Outcomes -** Detail the anticipated outcomes for these project efforts and how you plan to measure success.

**Promotional Strategy -** Detail any outreach strategies aimed to increase awareness of these project efforts.

**Quarterly Milestones** - Complete the anticipated quarterly milestones.

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| **Q1:** | **Q2:** |
| **Q3:** | **Q4:** |

**Budget Schedule** - Complete the budget schedule template. List the objective, cost breakdown, and funding request for each expenditure.

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| **Objective** | **Expenditure** | **Cost Breakdown** | **Funding Request** |
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