

KEEP NEW MEXICO TRUE

FY26 NEW MEXICO CLEAN & BEAUTIFUL SCOPE OF WORK FOR BUDGET AMENDMENT REQUESTS FORM

► **Instructions:** Please complete the following to propose a new project due to a change in an existing project's feasibility.

Name of Awarded Entity City, County, Pueblo, School, Town, Village of
XXX

Project Summary

► *Detail all project efforts.*

The community has seen a need for more pet waste stations, especially in our public spaces like our walking trails and park. We do not want members of our community or guests to accidentally step on pet waste.

Statement of Need

► *Detail how you determined the need for these project efforts.*

We currently have one in our park, but we have noticed that a lot of people walk their pets on the trails and there is currently not one either at the entrance or the exit.

Anticipated Outcomes

- *Detail the anticipated outcomes for these project efforts and how you plan to measure success.*

We hope that folks will use the pet waste station to pick up their pet's waste and dispose of it properly. We plan to measure success by taking walks on our walking trail and around our parks to see if there is less pet waste left on the ground.

Promotional Strategy

- *Detail any outreach strategies aimed to increase awareness of these project efforts.*

We will be working closely with our Parks and Recreation Department to design signs to indicate where the pet waste stations are located. We also plan to put it on our digital community bulletin board on our website and advertise it on Facebook.

Quarterly Milestones

► Complete the anticipated quarterly milestones.

Q1:	Q1 Complete	Q2:	Work with Parks and Recreation Department to figure out the best place for the stations. Work on designing signs with them as well.
Q3:	Purchase pet waste stations and install.	Q4:	Measure early outcomes and submit all financial documentation to NMTD.

Budget Schedule

► Complete the budget schedule template. List the objective, cost breakdown, and funding request for each expenditure.

Goal & Objective	Expenditure <i>(Intended items you wish to purchase)</i>	Cost Breakdown <i>(cost per item)</i>	Funding Request <i>(Total Amount Requested)</i>
1.2 Pet Waste Stations	3 Pet Waste Stations	\$700 per station plus \$100 shipping	\$2,200.00
